

HERTFORD REGIONAL COLLEGE

BOARD OF THE CORPORATION

7th June 2017.

Present: Mike Carver (Chair)
Ken Ayling
Ricky Irons
Tony Medhurst (Principal)
Warren Gordon
Patsy Spears
Kyle Broad
Mick Dempsey
Linda Radford

In Attendance;
Wayne Wright (VP Curriculum & Quality)
Andrew Clare (VP Finance & Resources)
John Fowl (Clerk to the Corporation)

1498. To receive Apologies for Absence.

Apologies were received from Annabel Lucas, Jo Howell, Ian Richardson, Harvey Young and Jan Wing..

1499. Declaration of Interests and to Notify Part 2 Agenda Items.

Mike Carver declared his interest as Director of Hertvec

1500. To Approve the Minutes of the Meeting Held on 15th March 2017.

The Minutes were approved.

1501. Matters Arising.

Members were informed that having advertised for a Clerk to replace John Fowl, who is retiring, the Governors had interviewed and appointed Jayne Chaplin. She is well experienced having worked previously in a number of FE Colleges.

It was **Resolved** that the Board supports the appointment.

1502. To Receive feedback from the Ofsted Support & Challenge Inspector.

Members were informed that the HMI, Shane Langthorne had undertaken two visits with the second of these taking place in May 2017. The report is, overall, positive. However, there is no room for complacency and the series of actions identified by the HMI will be scrutinised during the next visit, which is likely to be in term one of the 2017/18 academic year. The re-inspection is envisaged for later in the year.

The HMI had indicated that he felt the College data was showing improvement and all his comments had been shared with the SLT.

Many of the recommendations made were to do with how information was presented and action has taken place to implement them. It was felt that all the recommendations had been constructive and helpful to the College.

Governors were told that whilst attendance was currently 90% overall the College is seeking to improve on this further. The use of mobile phone technology was helping with this. Wayne Wright outlined that actions taken to follow up any student who misses a class.

A question was raised as to the impact of timetabling on the curriculum delivery and it was confirmed that all timetables will be completed prior to staff going on summer leave.

It was **Resolved** that the Report be received.

1503. To Receive the Management Accounts for January and February 2017

The Board was advised that the accounts were currently showing an overall deficit outturn of £72,000 which is an improvement since the last report and does not include any allowance for the gift aid of surplus that will come via CK Assessment.

CK assessment was on target to make a surplus which will be gift aided to the College. The current surplus from this source is approximately £147,000

Members noted the work being undertaken by subcontractors and the potential for a new subcontractor to be brought on board.

It was **Resolved** that;

- (i) the Management Accounts be received.
- (ii) That the Chair of the Board and the Chair of Resources Committee be authorised to act on behalf of the Board to approve any new Partnership arrangement that may occur during the summer period.

1504. To Receive the Unconfirmed Minutes of the Sub-Committees.

a) Quality & Standards Committee held on 10th May 2017

The Minutes were received and the resolutions noted.

The Principal was pleased with the involvement of the Governors in Learning Walks which had proved to be informative for the Governors.

The Chair of the Board and Jo Howell (Governor) had been invited to give a talk to the business studies students in 2017-18.

b) Employer Engagement held on 3rd May 2017.

The Minutes were received and the resolutions noted.

The Marketing initiatives were going well.

Members had been informed of the treatment of the Employer Levy for Apprenticeships and the College was seeking to develop closer links with the Council for Voluntary Service.

It had been suggested that this committee will be the main means by which the Board will monitor the delivery of Apprenticeships and this was supported by the full Board.

1505. Any Other Business.

Governors were informed that a paper will be presented to the Board on 12th July 2017 in respect of the employment terms for Senior Postholders.

1506. Date of Next Meeting

The next meeting will be held on **WEDNESDAY** 12th July 2017.

The meeting moved to the Part 2 confidential agenda at this point.

Signed.....
Chair

Date.....