

HERTFORD REGIONAL COLLEGE
BOARD OF THE CORPORATION
Thursday 24th February 2016.

Present: Mike Carver (Chair)
Jan Wing
Tony Medhurst (Principal)
Patsy Spears
Warren Gordon
George Robertson
Harvey Young
Denni Morrison
Ian Cowin
Ricky Irons
Ken Ayling

In Attendance;
Andrew Clare (Interim Director of Finance)
Jane Clarke (Dep. Principal Curriculum & Quality)

John Fowl (Clerk to the Corporation)

1390. To receive Apologies for Absence.

Apologies were received from Viki Cooper and David Tweedie
The Chair informed the meeting that due to the content of the papers being considered it was not appropriate for the Student Governors to be in attendance.

1391. Declaration of Interests and to Notify Part 2 Agenda Items.

There were no declarations of interest or part 2 items not already on the agenda.
The Chair informed the meeting that some financial papers previously considered by the Board and deemed confidential had been passed to a competitor. He emphasised the need for Governors to maintain confidentiality so that papers do not end up in the wrong hands.
In view of the commercially sensitive content of the reports for agenda items 7-10 the minutes [Minutes 1396 – 1399 inclusive] should remain confidential.

1392. To Approve the Minutes of the Meeting Held on 17th December 2015.

The Minutes were approved.

1393. Matters Arising.

Members were told that due to work pressures at the University, Andrew Francis had resigned as a governor.

1394. To Receive the Recommendations of the Search Committee.

The Board was informed that Linda Radford and Ian Richardson had both been interviewed by the Search Committee and the committee had recommended that both should be appointed to the Board with immediate effect.

It was **Resolved** that Linda Radford and Ian Richardson should be appointed to the Board of Governors with immediate effect, for the 4 year period ending 28th February 2020.
Linda Radford will be asked to serve on the Quality & Standards committee and Ian Richardson will serve on the Employer & Community Engagement committee.

1395. Link Governor Arrangements.

The Chair presented a paper showing the proposed allocation of Governors to the various college departments. It was stressed that the allocation of a governor would be for a 2 year period with changes after that time to enable all governors to get a wider understanding of the college work.

The Clerk was asked to circulate the organograms of the departments and it was noted that initial contact should always be through the strategic Director/Head of Department.
The Chair drew attention to the guidelines for Link Governors and that they must maintain the distinction between governance and management.

1396. To Receive the Management Accounts January 2016

This minute was deemed to be commercially sensitive and should remain confidential.

1397. To Receive the Revised Forecast for the SFA Budget 2015-16 and Proposals to reduce the Operating Deficit for 2016-17..

This minute was deemed to be commercially sensitive and should remain confidential.

1398. To Consider an Update Report on Hertvec.

This minute was deemed to be commercially sensitive and should remain confidential.

1399. To Receive an Update Report on the Area Review Process.

This minute was deemed to be commercially sensitive and should remain confidential.

1400. To Receive the Unconfirmed Minutes of the Sub-Committees.

a) Quality & Standards held on 4th February 2016.

The Minutes were received and the resolutions noted.
Due to the absence of Viki Cooper on compassionate grounds Jan Wing has stepped in as Chair of the Committee.
The Board was pleased to hear that the SFA Notice of Concern has now been removed.

b) Employer Engagement held on 11th February 2016.

The Minutes were received and the resolutions noted
In considering the proposed changes to marketing the Governors noted the move away from paper based publicity to social media and similar communications.
Nicola Conibear will be leaving the college at the end of February and the Board wished to record their thanks to her for the work she has done on behalf of the College.

1401. Any Other Business.

There was no other business.

1402. Date of Next Meeting

The next meeting will be held on Thursday 17th March 2016.

Signed.....
Chairman

Date.....